



Now Accepting Press Credential Requests for 2022 Illinois State Fair

Requests should be made on company letterhead and include:

1. The number of parking passes and admission badges that are needed.
2. The signature and title of the person submitting the credentials request.
3. A list of all **WORKING MEDIA PERSONNEL**, including job title, who will receive the credentials.

Please return request to isf.pressoffice@illinois.gov by **July 29th, 2022**. A confirmation email will be sent once your request is received. Please note that media credentials are not issued on the spot. Therefore, please do not stop by the office without submitting a request first. **You will be notified via email when your request has been approved.**

As a reminder, press credentials are limited to reporters, photographers, videographers and editors. **General office or sales staff will not be approved for media credentials.** Discount admission booklets are available for those individuals.

It is recommended that credentials be picked-up prior to the fair or during Press Preview Day on Thursday, August 4th at 11 a.m. A photo will be taken at time of pick-up.

The Illinois State Fair Press Office is located in the Emerson Building on Main Street. It is open weekdays, except holidays, from 8 a.m. to 4:30 p.m. During the fair, hours will be 9 a.m. to 5 p.m. If you have any questions, please contact the Illinois State Fair Press Office at (217) 524-9825.

Thank you for your coverage of the 2022 Illinois State Fair!

Sincerely,

Krista Lisser
IDOA Public Information Officer

2022 ILLINOIS STATE FAIR

NON-PAID SEASONAL AND DAILY CREDENTIALS REQUEST

REQUESTING AGENCY/ORGANIZATION:	
DIVISION (if applicable):	
NAME OF EVENT (or) EXHIBIT:	
EVENT/EXHIBIT LOCATION:	
REASON FOR CREDENTIALS REQUEST:	

Person requesting credentials:		
Phone number:		
Email:		
Signature of Requestor:		Date:

REMINDER: CREDENTIALS ARE REQUIRED FOR THURSDAY (PREVIEW/PARADE NIGHT)

SEASONAL requests are for those working ALL 11 days of the fair

DAILY requests are for those NOT working all 11 days of the fair

Daily requests must include a work/shift schedule justifying the request (no names required).

Seasonal requests must include name of recipient.

Incomplete credential requests will not be processed.

Please submit requests no later than **July 29**. Credentials will not be available for pick up prior to **July 18**.

Please allow a minimum 24-hour processing time before the actual Credentials can be picked up.

Recipient will receive email notification when order is completed.

Credentials must be picked up in person.

Credential requests will be reviewed and granted approval at the discretion of IDOA/ISF Executive Staff.

Submit requests by email (isf.pressoffice@illinois.gov), in person at the Emmerson Building, or by mail (Credentials office - PO Box 19427, Springfield, IL 62794).

If you have any questions, call the Credentials Office at (217) 524-9825.

Approval Signature:		Date:
Posted By:		Date:

SEASONAL REQUEST – for those working all 11 days of the fair					
Seasonal Books contain 11 admission tickets			CREDENTIALS OFFICE USE ONLY		
Name	# of Admission Books	# of Parking	ADMISSION #	PARKING #	LOT
TOTAL:					

DAILY (work/shift schedule must be attached)					
ALL DAILY PARKING NEEDS WILL BE ISSUED LOT #18 <small>(unless detailed justification requesting otherwise is included & approved)</small>			CREDENTIALS OFFICE USE ONLY		
DATE	# OF ADMISSIONS	# OF PARKING	ADMISSION #	PARKING #	LOT
Thursday 8/11 Preview Day					18
Friday 8/12 County Fairs & Horse Racing Day					18
Saturday 8/13 Kids Day					18
Sunday 8/14 Veterans & Gold Star Families Day					18
Monday 8/15 Senior & Scout Day					18
Tuesday 8/16 Agriculture Day					18
Wednesday 8/17 Governor's Day					18
Thursday 8/18 Republican Day					18
Friday 8/19 First Responder Day					18
Saturday 8/20 Park District Conservation Day					21 or E
Sunday 8/21 Family Day					21 or E

Requested by: _____
Date: _____

Filled by: _____
Date: _____