



ILLINOIS STATE FAIR

August 07 - 17, 2025

Application for Vendors / Exhibitors

(Incomplete / Illegible Applications will not be considered)

Business Information

Business Name: _____ Application Date: _____

Primary Contact * : _____ On-Site Contact (if different) _____

Address: _____

City: _____ State: _____ Zip Code: _____

Work/Office Phone (_____) _____ Email Address (required) _____

Cellular Phone (required) (_____) _____ Text (required) (_____) _____

**The "Primary Contact" should be capable of signing a legal contract in the name of the interested entity. Secondary Contact is for communication, if different.*

Product / Exhibit / Promotion Listing

Vendors: ☐ Direct Sales (over the counter)

☐ Indirect sales (taking orders/leads)

Exhibitors: ☐ Not selling / Display only

☐ Governmental Agency

Name each specific item to be sold (include brand names), exhibited or promoted (use separate sheet if additional space is needed).

Mark if your product offers any of the following options: ☐ Breakfast ☐ Dairy-free ☐ Vegetarian ☐ Vegan ☐ Gluten-free

ALL PRODUCTS & EXHIBITS MUST BE APPROVED AND MUST BE AVAILABLE DAILY. LOCATIONS MUST BE OPEN AND MANNED FROM OPEN TO CLOSE. ONLY ITEMS LISTED IN CONTRACT WILL BE ALLOWED TO BE SOLD / EXHIBITED - THIS IS CHECKED BY STATE AUDITORS.

Space Request (one application for each trailer/tent/etc. required)

INSIDE

Exposition Building (\$900+) ☐ 10' x 10' Inline ☐ 10' x 10' Corner ☐ Other _____

Southend Grandstand (\$1000+) ☐ 14' x 14' Inline ☐ 14' x 14' Corner ☐ Other _____

*NOTE: Neither the Exposition Building nor the Southend Grandstand have air conditioning available.

OUTSIDE (ranging from \$1700 - \$4000, depending on zone location and front footage - depth availability varies by location).

Minimum Request: Frontage: _____ x Depth: _____ (NOTE: 10' frontage is the minimum)

Maximum Request: Frontage: _____ x Depth: _____

Please indicate the size of each that will be used within your location:

Concession Trailer: _____ Tent: _____ Stand: _____ Prep Area: _____

NEW APPLICANT:

- The frontage and depth need to encompass every inch of space you need to fit within your footprint, including tie-downs, trailer tongue, awnings, etc. Failure to accurately request the space you need can result in additional charges or forfeit of your location.
- A color photo of the vendor / exhibit display or stand MUST be submitted with application. If photo is **NOT** included, the application will **NOT** be considered.
- Generators are not allowed on-site without permission.

References

Please give three references of shows and fairs participated in within the last three years. (*required)

Event: _____ Contact Name: _____ Telephone: _____

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Electricity Requirements

Electricity required (single phase only): ☐ Yes ☐ No

Inside: ☐ Exposition Building / Southend Grandstand (30 AMPs) (\$75)
Outside: ☐ 110 Volt / ☐ 220 Volt & 30 AMPs (\$150/each)
☐ 110 Volt / ☐ 220 Volt & 50 AMPs (\$300/each)
☐ 110 Volt / ☐ 220 Volt & 100 AMPs (\$450/each)

PLEASE NOTE: All vendors/exhibitors are required to supply all of their own electrical material (power cords, power strips, etc.) to the electrical source. Wire must be Rubber Cord ONLY – NO ROMEX ALLOWED.

Water required: ☐ Waste Water Barrel required: ☐ L.P. Gas required: ☐ Grease Barrel required: ☐

Contests/ Microphones

Do you plan to hold a contest, registration, award a prize or have a give-away? ☐ Yes ☐ No

If yes, explain: _____

Do you plan to present a demonstration? ☐ Yes ☐ No

Do you plan to use a microphone / pitch? ☐ Yes ☐ No

If yes, the sound must be kept low enough so it does not interfere with surrounding booths.

Admission Booklets / Parking Permits / Supply Trailers

ALL VENDORS MUST PURCHASE ADMISSION BOOKLETS AND PARKING PERMITS

Stock trucks are assigned a supply lot close to the vendor's location, depending on availability. Each supply trailer must clearly display a purchased Stock Truck Permit. Camping is not allowed in these trailers/locations.

No knives, guns, lasers or anything that resembles such items are allowed to be sold at this event.

The Illinois State Fair strives to maintain a product balance throughout the buildings and encourages new concessionaires to bring in unique products and/or services.

NOTE: IL State Fair reserves the right to accept or reject any applicant based on the uniqueness and / or quality of product or services. Space availability, attractiveness of space / booth and references from other fairs / shows are also factors that are taken into consideration.

DO NOT send a deposit with your application or obtain the required insurance prior to obtaining a space. This is *only an application*; it does not guarantee a space will be offered. You will be contacted by email once the decision is made to offer space.

☐ I understand that it is my responsibility to become familiar with the Vendor Handbook and all other literature on the Illinois State Fair website provided by the Illinois State Fair, Office of the State Fire Marshal and Illinois Department of Public Health.

Signature of Applicant: _____

IL406-0419(8-85) IMPORTANT NOTICE: This state agency is requesting disclosure of information that is necessary to accomplish the statutory purpose as outlined under Illinois Revised Statutes., Chapter 127, Paragraph 1701 through 1713 and Chapter 8, 31T1 through 37T4. Failure to provide this information shall prevent this form from being processed. The form has been approved by the State Forms Management Center.