

Concessionaire News

2023

Welcome

The Illinois State Fair is excited that you will “Harvest the Fun” in 2023!

There are changes so please feel free to contact us with any questions.

Space Rental	217-785-1980
IL State Police	217-524-9857
Security Cell	217-725-0120
Building/Grounds	217-782-0789
OFFICE HOURS	Monday-Friday 8:00AM - 4:30PM <u>DURING THE STATE FAIR</u> 8:00AM - 6:00PM

The safety of all attendees of the Illinois State Fair is the Department’s first priority. At the 2023 Illinois State Fair, the Department will continue to offer world-class entertainment and agricultural showcase while prioritizing the health and safety of the public. The Department will continue to monitor State and local COVID-19 trends and public health mandates to ensure the safety of all Fair attendees.



Food vendors must send at least one employee from each location to a Public Health meeting prior to the Fair. The meeting is held in the theatre of the Illinois Building (Senior Center). Attendance is mandatory and no food vendor will be allowed to open their business until this meeting has been attended. If the dates and times change, vendors will be notified by email.

- Tuesday, August 8th 9:30AM & 12:00PM
- Wednesday, August 9th 9:30AM & 12:00PM
- Thursday, August 10th 9:30AM

Golf Car Restrictions

- All personal golf cars must have a permit.
- All drivers must be 18+ with a valid Driver’s License
- Restricted driving areas must be observed 10AM-12PM
- Maps with the restricted routes are available in the Space Rental Office

Reminder

Certificate of Liability Insurance must be completed correctly in order to open the first day of the fair.



Announcements

- **Contract Cards** must be displayed in your location so they are noticeably visible to the public **by 10:00AM Thursday, August 10th**.
- Any vendor using a tent that is not secured by weights must have their locations marked for electrical lines prior to set-up.

Last Day Move Out

FOR THE FAIR’S LAST NIGHT, PLEASE REMEMBER:

- **INSIDE VENDORS:** Must be open until the start of the last scheduled Grandstand event at 8:00PM. You may stay open until the building closes at 9:00PM if you choose.
- **OUTSIDE VENDORS:** Must remain open until after the start of the last scheduled Grandstand event at 8:00PM but may remain open until 12:00AM.

It is a violation of your contract to close early. Violators of contract rules will not be invited back. You also must report and pay IL Sales Tax on the form provided to you by IL Dept of Revenue. This form must be postmarked by September 9, 2023.

2023/2024 TIMELINE

- DEC 2023 - Application to Return mailed.
- JANUARY 1 - New Vendor Applications available online.
- FEBRUARY 1 - Application to Return due date for receipt in Space Rental Office.
- JULY 1 - Contracts, Insurance & Payments due.
- AUG 9 -19 - 2024 Illinois State Fair.

THANK YOU FOR PARTICIPATING AT THE 2023 ILLINOIS STATE FAIR
We wish you safe & happy traveling!

Rebecca Clark, State Fair Manager
Kimberley Wilcox, Space Rental Manager